

WHS RESPONSIBILITIES OF VOLUNTEERS

Under the Work Health & Safety legislation, volunteers are deemed to be “workers”. As such, they have the same rights and responsibilities in relation to safe work practices and must take reasonable care:

- ◆ To protect their health and safety at work;
- ◆ To avoid adversely affecting the health or safety of any other person through any act or omission of work;
- ◆ To use any equipment provided for health or safety purposes;
- ◆ To obey any reasonable instructions that their ‘employer’ may give in relation to health or safety;
- ◆ To comply with any Policy that applies at the workplace;
- ◆ To ensure that they are not, by the consumption of alcohol or a drug, in such a state as to endanger their own safety or the safety of any other person at work.

FURTHER INFORMATION FOR VOLUNTEERS

Volunteers are provided a personal accident policy whilst participating in clearly defined Council activities.

The Personal Accident coverage is a policy of insurance which covers injuries to volunteers whilst engaged in or on any authorised voluntary work on behalf of Council.

Volunteers of Council are not entitled to the benefits pursuant to the Return to Work Act 2014.

The Whyalla City Council sincerely thanks you for your continual support to our community.

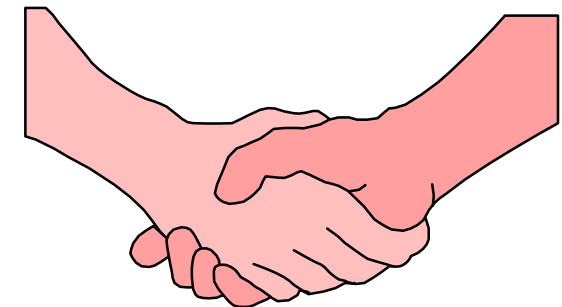
Any questions regarding the information provided should be directed to the Volunteer Coordinator.



WHYALLA

THE CORPORATION OF THE CITY OF WHYALLA

So you want to be a volunteer?



The Whyalla City Council fosters and facilitates the invaluable contribution volunteers make to our community.

Volunteering is an integral part of our society, its culture and its history.

ROLE OF A VOLUNTEER

Volunteers forge a strong bond between the Council and the Community harnessing people's time, interests and skills and providing benefits to the volunteer, to the persons or projects assisted and the organisation within which they work.

Volunteers can initiate, extend and enhance services and improve the quality of community life by encouraging:

- ◆ Community participation;
- ◆ Access to resources and information;
- ◆ Participation in established Council services and events;

Volunteers are defined as persons who:

- Undertake activities without monetary reward;
- Undertake activities of their own free will;
- Undertake activities of benefit to Council and the local community;
- Compliment but not replace the services of paid staff.

COUNCIL'S RESPONSIBILITIES TO VOLUNTEERS

- ◆ Recognise the different roles, rights and responsibilities of volunteers;
- ◆ Create a climate of mutual respect;
- ◆ Provide a safe work environment;
- ◆ Provide sufficient induction and training relating to the various activities;
- ◆ Assess volunteer skills to match tasks with expectations, interests and time commitments;
- ◆ Ensure that volunteers are not used to permanently replace paid staff;
- ◆ Provide volunteers to work under the direction and supervision of paid staff and/or appointed coordinators;
- ◆ Maintain accurate records.

RESPONSIBILITIES OF VOLUNTEERS

Volunteers also have obligations and are required to:

- Acquaint themselves with the objectives and functions of the Council and the services they are providing;
- Understand and acknowledge the requirements of relevant Council policies (including WHS) and guidelines of the Council;
- Participate in the appropriate induction and training provided;
- Operate under the direction and supervision of Council personnel to achieve the objectives required;
- Notify of any potentially hazardous situation to themselves or a Third Party;
- Report any injury/damage to themselves or a Third Party;
- Preserve confidentiality