

City Works Permit Application



WHYALLA

Application to Undertake Work on Council Land

Pursuant to relevant sections of the Local Government Act
Sections 212, 213, 218, 221 & 254.

The City of Whyalla
PO Box 126
WHYALLA SA 5600

Phone: 8640 3444

Fax: 8645 0155

Council@whyalla.sa.gov.au

Your City Works Permit Application

Welcome to your City Works Permit Application for undertaking work on Council Land. Any work that is required to be carried out on Council's land requires separate approval before work can commence. The Whyalla City Council's Infrastructure Department manage all City Work approvals to ensure that work is carried out in a safe manner and that hazards are minimised.

Careful consideration needs to be taken in to account when planning the location of your proposed works. As the applicant it is your responsibility to ensure that there are no public Utility Infrastructure such as underground cables, pipes etc in the vicinity of the work. This can be obtained by calling DBYD (Dial Before You Dig) on 1100 or by making an online enquiry at www.1100.com.au. Council's Infrastructure Department will provide Council's service locations upon approval.

Approval needs to be obtained for any work that is out side your property boundary which may include Driveway Construction, Concrete/Paved Walkway, Private Stormwater Outlet, Underground Electrical Services, Landscaping on verge, Temporary occupation of Council Land, Traffic Management and other miscellaneous work.

As the applicant/contractor you are required to provide a current Public Risk Insurance Policy (Min \$20,000,000) and understand that you are responsible for any damage caused to Council Land and Public Utilities that may occur from your proposed work. Please ensure you read and understand all conditions attached to your permit prior to commencing work.

Upon completion of your work you are required to return the completion slip to the Whyalla City Council. You will find this at the bottom of your permit. Permits will be voided after 6 months.

A \$20.00 fee applies to all work applications with the exception of Driveway Construction and Landscaping applications payable upon lodging your application.

Should you have any questions in regards to your City Works Application please call Council's Infrastructure Department on (08) 8640 3444 or email council@whyalla.sa.gov.au.

Declaration

As the applicant/Contractor I acknowledge the above information and understand that I am required to obtain all relevant service locations and take responsibility for any damage caused to Council land or public Utilities as a result of this proposed work.

Signature

Name

Date



Office Use Only

Payment Type	Cash	Cheque	Card	N/A	Amount Paid	
Receipt Number						
Date					Signature

City Works Permit Application

Please fill in all fields and submit to Council with all drawings and other documents required. Please allow 3 - 5 working days for processing. To find out the progress of your application, please contact Council's Infrastructure Department on 8640 3444.

You can return your application to the Civic Building, by email council@whyalla.sa.gov.au or fax 8645 0155

Applicant's Details

Name Phone

Address

Email Fax

Address of proposed work

Address

Contractor's Details (If Known)

Name Phone

Address

Licence Number

Proposed Work

- | | |
|--|---|
| <input type="checkbox"/> Driveway Construction
Repair/Reinstate or widen an existing driveway
Install new Concrete Crossover & Driveway | <input type="checkbox"/> Landscaping Verge
Tree Planting (see preferred species list)
Grass / Flowers / Other |
| <input type="checkbox"/> Private Stormwater Outlet
Repair existing stormwater outlet
Install additional stormwater outlet | <input type="checkbox"/> Various Concrete Construction
Pave / Concrete Walkway / Footpath
Concrete between footpath and boundary |
| <input type="checkbox"/> Underground Services
Installation of electrical service to property. | <input type="checkbox"/> Miscellaneous (Specify below)
.....
.....
..... |
| <input type="checkbox"/> Temporary Occupation of Council Land
Temporary Fence on Council Land
Temporary Scaffolding on Council Land
Temporary Road Closure | |

Details of Work (General Outline of proposed work, Materials / Equipment used, etc)

.....
.....
.....
.....
.....

Dates of proposed Work

Start

Finish



City Works Permit Application

As part of your application you are required to provide plans and other relevant documents which may be of relevance. Please use the space below to draw a detailed plan of your proposed work. Please provide measurements and accurate distances and clearly label your drawing.

Drawing / Plans

Location

Attachments

Please attach any plans, drawings, Public Risk Insurance or any other documentation that is required to your Permit Application and list in order below:

- 1
- 2
- 3
- 4

The Corporation of The City of Whyalla
PO Box 126
WHYALLA SA 5600

